

**DEPARTMENT OF IMMIGRATION
MINISTRY OF HOME & CULTURAL AFFAIRS**

SERVICE: CANCELLATION OF IMMIGRATION PERMITS

SERVICE ACCESS POINTS:

- Inspection & Training Division, Department of Immigration, Thimphu
- Phuntsholing Regional Immigration Office
- Gelephu Regional Immigration Office
- Samdrup Jongkhar Regional Immigration Office
- Samtse Regional Immigration Office

PROCEDURES TO AVAIL THE SERVICES

Documents Required:

- Duly completed Work Permit Cancellation Form. Forms available at www.doi.gov.bt
- Copy of money receipt confirming payment of penalty in case of invalid immigration permit

TURN AROUND TIME (TAT):

One working day from the date of submission of duly completed application.

FEE:

Not applicable

CONTACT/FOCAL PERSON:

Sl. No	Name	Contact No.	Email ID	Address
1	Mr. Tawchu	02-333873	tawchu@mohca.gov.bt	DoI, Thimphu
	Ms. Sherab Zangmo	02-331956	sherabz@mohca.gov.bt	
2	Ms. Meera Dhimal	05-254447	mdhimal@mohca.gov.bt	RIO, Phuntsholing
	Mr. Sangay Tobgay	05-251584	stobgay@mohca.gov.bt	
3	Mr. Chencho Thinley	06-252140	cthinley@mohca.gov.bt	RIO, Gelephu
	Ms. Thinley Wangmo	06-251837	thinleywangmo@mohca.gov.bt	
4	Mr. Dupchu Dorji	07-251809	dupchudorji@mohca.gov.bt	RIO, Samdrup Jongkhar
	Mr. Phurba Tshering		Ptbhutan.18@gmail.com	
5	Mr. Pema Tenzin	05-365855	ptenzin@mohca.gov.bt	RIO, Samtse
	Mr. Kinzang Wangdi		kwangdi@mohca.gov.bt	

LOCATION/ADDRESS OF THE OFFICE:

Department of Immigration
Kawajangsa, Thimphu, Bhutan

Regional Immigration Office
Phuntsholing, Chukha, Bhutan

Regional Immigration Office
Gelephu, Sarpang, Bhutan

Regional Immigration Office
Near AWP Area, Industrial Road Service
Samdrup Jongkhar, Bhutan

Regional Immigration Office
Above Drodul Chorten (Dzong Road)
Samtse, Bhutan