



ཕྱི་མི་ནང་སྤྱོད་ལས་ཁུངས།  
ནང་སྤྱོད་སྤྱོད་ཁག།  
DEPARTMENT OF IMMIGRATION  
MINISTRY OF HOME AFFAIRS  
ROYAL GOVERNMENT OF BHUTAN

Form  
DOCF2025

DECLARATION OF COMPLIANCE (WORK PERMIT)

**Important information** – Before starting the application, please read this information and refer the Department of Immigration (DoI) website at [doi.gov.bt](http://doi.gov.bt).

After completing the application, we highly recommend that a copy of this is retained for record purposes.

**How to apply online**

1. Visit immigration system at [immi.gov.bt](http://immi.gov.bt). If you are a first-time user, you need to register.
2. Ensure you have a valid email address.
3. Please ensure the following documents are ready:
  - (i) Approval from the relevant agency.
  - (ii) Form DOCF2025.
4. Submit work permit application through [immi.gov.bt](http://immi.gov.bt). Please select the immigration office as per the zonation system.

**Notification**

After submission, the assessment outcome including actions required will be communicated through the registered email.

**Payment of fees**

The payment can be made online using the link shared through the registered email.

**Further Information**

For further information related to work permit, refer Immigration Rules and Regulations of the Kingdom of Bhutan at [doi.gov.bt](http://doi.gov.bt).

**Contact details**

The contact details of Immigration Offices are available on DoI website at [doi.gov.bt](http://doi.gov.bt).

**General conditions of compliance**

By signing this form, you acknowledge that you have read and understood the terms and conditions outlined herein and voluntarily agree to ensure compliance with the following terms and conditions:

- (i) Complete work permit formalities as per immigration rules.
- (ii) Ensure compliance with immigration formalities during entry, stay and travel within the country, and during exit.
- (iii) Ensure compliance with general health screening including drug tests, as may be applicable.
- (iv) Ensure that the foreign worker do not engage/involve in any form of marriage or apply to marry a Bhutanese citizen or a permanent resident.
- (v) Ensure that the foreign worker do not operate or apply for operation of business in the country.
- (vi) Ensure compliance with exit requirements and age ceiling and exit the country as stipulated in the immigration rule.
- (vii) Renew the work permit at-least 14 days before the expiry of the permit. Failure to renew the work permit on time is regarded as an overstay and could lead to fines and penalties including deportation and denial of entry of the foreign worker, or denial of service or prosecutions, as may be applicable.

**Application details**

- (i) Total number of foreign workers (attach list for more than one worker: .....)
- (ii) Duly completed form DOCF2025 for all workers

**Signature of employer/authorized representative**

Name: .....

ID No.: .....

Contact No.: .....

Chhophel Lam, Thimphu, Bhutan.

[www.doi.gov.bt](http://www.doi.gov.bt)

[www.immi.gov.bt](http://www.immi.gov.bt)



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ནང་སྐྱོད་ལྷན་ཁག།  
DEPARTMENT OF IMMIGRATION  
MINISTRY OF HOME AFFAIRS  
ROYAL GOVERNMENT OF BHUTAN

Form  
DOCF2025

**DECLARATION OF COMPLIANCE (WORK PERMIT)**

<b>1. Applicant information (Foreign Worker)</b>	
Name:	
Sex:	D.o.B:
Nationality:	ID No.:
<b>Address in Bhutan</b>	
Employer:	
Work Location:	
<b>2. General conditions of compliance</b> By signing this form, I acknowledge that I have read and understood the terms and conditions outlined herein and voluntarily agree to ensure compliance with the following terms and conditions: (i) Complete work permit formalities as per immigration rules. (ii) Comply with immigration formalities during entry, stay and travel within the country, and during exit. (iii) Comply with general health screening including drug tests, as may be applicable. (iv) Not engage/involve in any form of marriage or apply to marry a Bhutanese citizen or a permanent resident. (v) Not operate or apply for operation of business in the country. (vi) Comply with exit requirements and age ceiling and exit the country as stipulated in the immigration rule. (vii) Renew the work permit at-least 14 days before the expiry of the permit. Failure to renew the work permit on time is regarded as an overstay and could lead to fines and penalties including deportation and denial of entry of the foreign worker, or denial of service or prosecutions, as may be applicable.	
<b>3. Declaration</b> (i) Information declared above is true, accurate and complete to the best of my knowledge. (ii) Documents submitted are authentic.	
<b>4. Consent</b> I give consent to the Department of Immigration to use my personal data for the following purposes: (i) Assessing my application. (ii) The legitimate interest of DoI. (iii) Enforcing contractual and legal obligations. (iv) Executing tasks of public interest or for my own vital interest.	
<b>Signature of the applicant (foreign worker)</b> Contact No.: .....	<b>Signature of witness</b> Name: ..... ID No.: ..... Contact No.: .....

\*Open the document in Adobe Acrobat Reader to add your eSignature.

ChhophelLam, Thimphu, Bhutan.

[www.doi.gov.bt](http://www.doi.gov.bt)

[www.immi.gov.bt](http://www.immi.gov.bt)

☎ Visa Division: +975-2-321078 ☎ Service Division: +975-2-330879 ☎ Inspection and Training Division: +975-2-337104